**2021 Annual Fire Safety Report**

The Higher Education Opportunity Act (HEOA) enacted in August 2008 requires all institutions of higher education that provide on-campus housing facilities to publish an annual fire safety report. The purpose of this report is to disclose fire safety policies and procedures related to on-campus student housing and to disclose statistics for fires that occurred in those facilities. ECU takes fire safety very seriously and continues to enhance its programs to the ECU community through education, engineering and enforcement. These programs include identification and prevention of fire hazards, actual building evacuation procedures and drills, specific occupant response to fire emergencies and hands-on use of fire extinguishers. ECU also collaborates with State and local fire authorities to continuously improve fire safety.

**Definitions that apply to this report**

**Cause of fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire drill:** A supervised practice of a mandatory evacuation of a building for a fire.

**Fire log:** An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire. **NOTE:** **A copy of the University's Fire Log for the past 60-day period is available in printed form during normal business hours at the Department of Environment, Health and Safety office at 211 South Jarvis Street, Suite 102, Greenville, NC 27858. Any portion of the Fire Log older than 60 days is available within two business days of a request for public inspection, during normal business hours.**

**Fire-related injury:** Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

**Fire-related death:** Any instance in which a person -

**(1)** Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or

**(2)** Dies within one year of injuries sustained as a result of the fire.

**Fire safety system:** Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

**Value of property damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

**Description of On-Campus Student Housing Facility Fire Safety Systems**

All ECU residence halls are provided with automatic sprinkler systems, smoke detectors and building fire alarm systems to provide early detection and warning of a possible fire emergency.  ECU maintains and tests all fire alarms and automatic fire suppression systems in accordance with the appropriate National Fire Protection Association Standards to insure system readiness and proper operation in the event of a fire emergency. All fire alarm systems are monitored by the ECU Police Department. Facilities are also equipped with portable fire extinguishers, posted evacuation maps, illuminated exit signs, emergency lighting and fire rated egress corridors and stairwells.

**On-Campus Student Housing Fire Safety Systems**

|  |  |  |  |
| --- | --- | --- | --- |
| **Residence Halls** | **Fire Alarms** | **Sprinklers** | **Standpipe** |
| Legacy Hall | Yes | Yes | Yes |
| Clement Hall | Yes | Yes | Yes |
| College Hill Suites | Yes | Yes | Yes |
| Cotten Hall | Yes | Yes | No |
| Fleming Hall | Yes | Yes | No |
| Fletcher Hall | Yes | Yes | Yes |
| Garrett Hall | Yes | Yes | No |
| Gateway East | Yes | Yes | Yes |
| Gateway West | Yes | Yes | Yes |
| Greene Hall | Yes | Yes | Yes |
| Jarvis Hall | Yes | Yes | No |
| Jones Hall | Yes | Yes | Yes |
| Scott Hall | Yes | Yes | Yes |
| Tyler Hall | Yes | Yes | Yes |
| Umstead Hall | Yes  | Yes | Yes |
| White Hall | Yes | Yes | Yes |

**Fire and Evacuation Drills**

The Office of Environmental Health & Safety conducts, evaluates, and documents fire drills for each On-Campus Student Housing facility once a semester, including summer semesters.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Residence Hall**  | **Number of****Fire Drills - 2021** |  | **Residence Hall**  | **Number of****Fire Drills - 2021** |
| Legacy Hall | 1 |  | Greene Hall | 1 |
| Clement Hall | 1 |  | Jarvis Hall | 1 |
| College Hill Suites | 1 |  | Jones Hall | 1 |
| Cotten Hall\*\*\* | 2 |  | Scott Hall  | 1 |
| Fleming Hall | 1 |  | Tyler Hall  | 1 |
| Fletcher Hall | 1 |  | Umstead Hall | 1 |
| Gateway East (Ballard) | 1 |  | White Hall  | 1 |
| Gateway West (Ballard) | 1 |  |  |  |
| Garrett Hall | 1 |  |  |  |

\*Due to COVID-19 restrictions and mandatory shutdowns, there were no fire drills conducted for Spring 2021.

\*\*Due to COVID-19 gathering restrictions, a memo and training was sent out through ECU Campus Living in the place of a fire drill for Spring 2021. However, fire alarm testing was conducted through ECU Life Safety, and fire drills resumed in Fall 2021.

\*\*\*Cotton Hall had an additional fire drill for Summer Session I.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Residence Hall**  | **Number of****Fire Drills - 2020** |  | **Residence Hall**  | **Number of****Fire Drills - 2020** |
| Legacy Hall | 1 |  | Greene Hall | 1 |
| Clement Hall | 1 |  | Jarvis Hall | 1 |
| College Hill Suites | 1 |  | Jones Hall | 1 |
| Cotten Hall | 1 |  | Scott Hall  | 1 |
| Fleming Hall | 1 |  | Tyler Hall  | 1 |
| Fletcher Hall | 1 |  | Umstead Hall | 1 |
| Gateway East (Ballard) | 1 |  | White Hall  | 1 |
| Gateway West (Ballard) | 1 |  |  |  |
| Garrett Hall | 1 |  |  |  |

\*Due to COVID-19 restrictions and mandatory shutdowns, there were no fire drills conducted for Summer 2020.

\*\*Due to COVID-19 gathering restrictions, a memo and training was sent out through ECU Campus Living in the place of a fire drill for Fall 2020. However, fire alarm testing was conducted through ECU Life Safety.

**Policies on Portable Electrical Appliances, Smoking, and Open Flames**

ECU On-Campus Student Housing Facilities have prohibitions against the following items/activities:

* Smoking (Includes E-Cigarettes)
* Open Flames
* Open/Exposed Heating Elements (Hot Plates)
* Electric/kerosene heaters
* Extension Cords
* Cooking with grease
* Torchiere Halogen Lamps
* Microwaves and refrigerators other than those provided by the university

Additional information on prohibited items and activities can be found in the Campus Living Handbook, available at: <http://www.ecu.edu/cs-studentaffairs/campusliving/upload/Res-Handbook-17-18-final.pdf>

**Procedures for Student Housing Evacuation**

All residents must evacuate the residence hall when a fire alarm is sounded. They should evacuate by using the stairs and the nearest outside exit door and report to their building’s posted evacuation location.

**Evacuation in Case of Fire Emergency**

**Before A Fire:**

* Locate the two nearest emergency exits and count the number of doors between your room and the exit. In a fire, the hall may be dark and it may be difficult to see the exit.
* Do not tamper with, disable or block fire alarms or smoke detectors.

**If You Discover A Fire:**

* Close the door to the fire area if at all possible to contain smoke and fire.
* Activate the fire alarm system at the nearest pull station and exit the building immediately.
* Once outside, call 911 from the nearest phone and report the exact fire location.
* Report to your building’s designated meeting location.

**During A Fire:**

* If the fire alarm sounds, leave the building immediately. Take your room key with you, in case the exits are blocked by fire or smoke, you can return to your room.
* Feel all closed doors for heat. If there is fire on the other side, it will feel warm. If the door is warm, use your second way out or stay in the room and begin procedures for “If You Are Trapped.”
* Always use the stairs, not an elevator, during a fire.
* If you must escape through smoke, crawl low under the smoke on your hands and knees to your exit.

**If You Are Trapped:**

* Stay calm - Do not panic.
* If you cannot escape and there is not fire in your room, stay put.
* Call 911 if possible and let them know your exact location.
* Shut off fans and air conditioner because they can draw smoke into the room.
* Stuff towels or sheets in the cracks around all doors and vents between you and the fire.
* Open the window and wave a white or brightly colored cloth from it and call to any people below.
* Do not break windows unless smoke is pouring into your room and you need fresh air to breathe.
* Stay near the window where you can be seen. Do not hide under the bed or in the closet.
* If you cannot get to a window, go to an inside corner of the room, curl up on the floor, and protect your face with a wet cloth if possible. Stay calm, breathe slowly, and call out for help when you hear rescue personnel in the hallway.

**Policies Regarding Fire Safety Education and Training**

The Office of Environmental Health & Safety conducts fire safety training for all Campus Living Staff (Resident Assistants and Professional Staff) annually so they are aware of fire safety rules and safe practices. This training consists of a fire safety lecture and hands-on fire extinguisher training. Even though extinguisher training is provided it remains ECU’s policy to evacuate on-campus student housing immediately in the event of a fire. All ECU residence halls have emergency evacuation plans and conduct fire drills during the school year to allow occupants to become familiar with and practice their evacuation skills. The ECU Police and Greenville Fire Departments also participate in these drills. Additional information regarding fire safety policies for on-campus student housing is available at the following link: <http://www.ecu.edu/cs-studentaffairs/campusliving/upload/Res-Handbook-17-18-final.pdf>

**Reporting a Fire**

All fires should be reported immediately to ECU Police, regardless of how small, and even if they are believed to be extinguished. It is ECU Policy to dispatch ECU Police Officers and Greenville Fire-Rescue to each fire alarm activation. Additional information on this can be found on department specific Emergency Evacuation Plans.

Per federal law, East Carolina University is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below is the **non-emergency** numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the ECU Police Department, Environmental Health and Safety or Campus Living may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

East Carolina University Police Department (252) 328-6787

East Carolina University Environmental Health & Safety (252) 328-6166

East Carolina University Campus Living (252) 328-4663

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

**Plans for Future Improvements in Fire Safety**

ECU assesses fire safety equipment on an on-going basis to determine if any improvements are necessary. Fire protection systems are tested and maintained in accordance with NFPA and NC Building Code requirements with upgrades and repairs occurring on an as-needed basis. Walkthroughs, unit fire truck trainings, and campus assessments are conducted with Greenville Fire & Rescue to ensure, and discuss ways to mitigate potential hazards.

**2021 Fire Statistics for On-Campus Student Housing**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **# of Fires** | **Date** | **Time** | **Cause** | **Injuries** | **Deaths** | **Property Damage** |
| **Legacy Hall**925 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Ballard East** 940 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Ballard West** 940 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Clement**321 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **College Hill Suites**924 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Cotten**510 Founders Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Fleming**710 Chancellors Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Fletcher**810 Dowell Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Garrett**600 Trustees Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Greene**310 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Jarvis**700 Chancellors Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Jones**900 Haskett Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Scott**920 Haskett Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Tyler**930 College Hill Dr | 1 | 10/15/2021 | 2:13 p.m. | Fireworks set off in bathroom. | 0 | 0 | $500.00 |
| **Umstead**705 E 10th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **White**311 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |

**2020 Fire Statistics for On-Campus Student Housing**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **# of Fires** | **Date** | **Time** | **Cause** | **Injuries** | **Deaths** | **Property Damage** |
| **Legacy Hall**925 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Gateway East**940 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Gateway West**940 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Clement**321 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **College Hill Suites**924 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Cotten**510 Founders Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Fleming**710 Chancellors Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Fletcher**810 Dowell Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Garrett**600 Trustees Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Greene**310 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Jarvis**700 Chancellors Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Jones**900 Haskett Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Scott**920 Haskett Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Tyler**930 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Umstead**705 E 10th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **White**311 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |

**2019 Fire Statistics for On-Campus Student Housing**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **# of Fires** | **Date** | **Time** | **Cause** | **Injuries** | **Deaths** | **Property Damage** |
| **Legacy Hall**925 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Gateway East**940 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Gateway West**940 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Clement**321 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **College Hill Suites**924 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Cotten**510 Founders Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Fleming**710 Chancellors Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Fletcher**810 Dowell Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Garrett**600 Trustees Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Greene**310 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Jarvis**700 Chancellors Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Jones**900 Haskett Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Scott**920 Haskett Wy | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Tyler**930 College Hill Dr | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **Umstead**705 E 10th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |
| **White**311 E 7th St | 0 | N/A | N/A | N/A | 0 | 0 | 0 |