

Instructions for Drain Log

Before drain disposing of any substance you must have prior approval from EH&S.

Print a copy of the drain log and post near sink or drain. Each time you dispose of a substance it **MUST** be documented on the drain log.

Column A - DATE: The date material is disposed in sink.

Column B- CHEMICAL NAME: Indicate chemical name of substance and/or any common name listed on label. If you have a container of mixed waste, you must list the individual substances. Do not use chemical formulas or abbreviations.

Column C- AMOUNT: How much of the material did you dispose of down the drain?

Column D - pH: The material must be adjusted to a pH between 6 and 9.

Column E - RESPONSIBLE PARTY: Name of person disposing of material down drain.

Save the completed document and give it to EH&S during the annual lab inspection.

