



APPLICATION FOR USE OF ANIMALS IN AN EVENT

OFFICE OF ENVIRONMENTAL HEALTH & SAFETY

Please complete the form and submit to EH&S staff. Once notified, EH&S will review your application and contact you regarding approval. Please submit the application at least **two weeks prior to the event**. Please contact EH&S at (252) 328-6166 or safety@ecu.edu with any questions regarding this process.

EVENT INFORMATION

Dept/Organization: _____ Date of Event: _____
Location: _____ Time of Event: _____
Applicant's Name: _____ Phone/Extension: _____

ANIMAL EVENT DETAILS

Event Name: _____

Event Sponsor (this person must be an ECU Employee): _____

Event Sponsor Phone Number: _____

Event Sponsor Email: _____

Description and number of animals to be used (List can be attached):

Attach a map depicting the location of the event.

Attach a copy of the owner/operator's liability insurance that shows ECU as certificate holder (REQUIRED).

Has the ECU Institutional Animal Care and Use Committee (IACUC) been informed? (REQUIRED) _____

If on university grounds, has the Grounds Department been notified? _____

Hand washing stations or hand sanitizer (if hand washing stations are not available) are to be provided within 10 feet of the event. This includes signage at the entrance and exit of the exhibit to educate the public regarding the location of hand-washing stations or hand sanitizer.

Visible signage at the entrance and exit of the exhibit to educate the public regarding possible health risks is required by state law.

The proof of the good health of the animal including, but not limited to, evidence of required vaccinations from a veterinarian MUST be sent to the EH&S office prior to event (definition found in 02 NCAC 52B .0202).

(North Carolina Code 02 NCAC 52K .0301-.0601)

***Event safety is the responsibility of the event host for the event duration. This application does not transfer that responsibility or liability.*