

Office of Environmental Health and Safety New Lab Start-Up

- **Door Posting**: Please remember that all those listed as “authorized lab users” must take the Chemical Hygiene/Lab Safety Training, as well as lab specific training.
- **CHP 2024**: Written document detailing responsibilities, standard operating procedures, chemical management, hazardous waste, and medical consultation. This should be printed, read, and put in your lab notebook.
- **CHP Training**: Required for all authorized lab users before beginning work in the lab. Covers responsibilities, standard operating procedures, chemical management, hazardous waste, and medical consultation.
- **Lab Specific Training**: A copy should be printed, signed by all authorized lab users, and placed in the lab notebook.
- **Lab Safety Plans**: All chemical inventory/protocols must have a lab safety plan. We can assist in preparing lab safety plans for you based on lab protocols.
- **Self- Inspections**: Keep copies in lab notebook (up to one year).
- **SDS**: Keep copies in lab notebook or 1-click computer access, available when lab is occupied.
- **Chemical Inventory**: This should be updated at least annually and submitted to EH&S on the required format.
- **Hazardous Waste**: Detailed information regarding collection, storage, disposal requests.
- **Grant Review**: All grants involving the use of hazardous chemicals must be reviewed/approved through EH&S.

- **Biological Safety**: contact John Baumgartner
- **Radiation Safety**: contact Marcus Jeannette
- **Comparative Medicine**: contact Gaelle Deshayes

Contact EH&S at 328-6166 or safety@ecu.edu with any questions.